



SOUTHERN ASSOCIATION FOR PERFORMANCE ARTS

Bylaws

Provisions of the Bylaws shall not be in conflict with the Policy Manual.

Article I. Name

- A. The name of the organization shall be “Southern Association for Performance Arts, Inc.,” a Georgia Non-Profit Corporation, hereinafter referred to as “SAPA.”

Article II. Purpose

- A. The Southern Association for Performance Arts serves to provide pageantry organizations with fair and quality competitions that foster growth and enrich its members, participants and spectators.

Article III. Membership

- A. SAPA offers membership to groups seeking to perform in Colorguard, Percussion, and Winds competitions under the competitive rules of Winter Guard International.
- B. Classes of Membership.
 - i. Scholastic Unit (voting, annual dues)
 - ii. Independent Unit (voting, annual dues)
 - iii. Honorary Membership (non-voting, no annual dues)

Article IV. Governing Body

- A. Executive Board: The Executive Board members have Board and Association voting rights, must be at least 21 years of age prior to the date of their election, and are elected by vote of the General Membership and will serve in the following roles:
 - i. President
 - ii. Vice President of Music
 - iii. Vice President of Colorguard
 - iv. Secretary
 - v. Music at Large
 - vi. Colorguard at Large
- B. Committees: The Executive Board may establish one or more committees, each committee to consist of at least three (3) voting Directors appointed by the President. The President may appoint one or more of its At-Large Members as alternate members of any such committee who may take the place of any absent member or members at any meeting of such committee. Each such committee shall fix its own rules governing



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the conduct of its activities and shall make such reports to the Executive Board. The President and Vice Presidents are ex-officio members of all Committees. The designation of a committee and the delegation of authority to that committee do not relieve the Executive Board or any Director of any responsibility imposed upon the Executive Board or any Vice President bylaw.

- B. A nominee must be present at the meeting during which elections are held to either accept or decline the nomination, or have submitted a letter of intent to the President prior to the meeting date accepting or declining nomination.
- C. In the event of death, resignation, or incapacity in the office of the Presidency, the Executive Board will elect a current member of the Executive Board to absorb the President's duties until the next General Membership meeting, at which time a new President will be elected in accordance with the current Bylaws.
- D. In the event of death, resignation, or incapacity in any other office, the President shall assign said duties to the remaining board members or appoint another individual to the position in question.
- E. Elections of the Executive Board shall be held at the Elections and Policy Changes Meeting.
 - i. Each member unit is allocated one vote. Only the Primary Representative listed on the Membership Form may vote on behalf of a member unit. If the Primary Representative is unable to attend the meeting, a proxy may be designated by notifying the SAPA Secretary in writing of the name of the individual casting vote on behalf of the unit at least 2 calendar days prior to the date of the meeting.
 - ii. A simple majority (50%+1) of those eligible to vote on such matters in attendance at the meeting is required to elect an Executive Board Member.
 - iii. Elected Executive Board Members assume office immediately.
- F. The term for all Executive Board members will be for two years as follows:
 - i. The President, Vice President of Music, and Colorguard Member-at Large will be elected in EVEN years.
 - ii. Secretary, Vice President of Colorguard, and Music at Large will be elected in ODD years.
- G. An Executive Board Member may be removed from office by act of the President or by simple majority vote of the Board Members present at a meeting called expressly for that purpose.
- H. The Executive Board will have final authority over all legal, safety, and financial matters.

Article V. Meetings

- A. There are two annual meetings for the Association.



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- i. Election of Officers and Policy Changes, to be held within 90 days after the end of the year competition. There will be at least a 120-day window between the spring membership meeting and the fall Annual Meeting.
 - ii. Annual Membership Meeting, to be held in August/September each year.
- B. Additional membership meetings may be held at the discretion of the Executive Board.
- C. The Membership must be notified of any General Membership meeting at which any changes to Bylaws, changes to Policy and Procedure, or elections are scheduled to occur, no less than 10 calendar days prior to the meeting. The notification must state the date, time, and location of the meeting, and the purpose(s) of the meeting. These requirements will be considered met when the date is posted on the SAPA website in the calendar or in a Home Page announcement, a group email is sent to the registered email address of all Voting Member Units of record, or when a notice is sent by U.S.P.S. to registered street address of all Voting Member Units of record.
- D. Decisions made at General Membership Meetings require a simple majority (50% +1 of the Voting Member Units present at the meeting) in favor of the action
- E. Executive Board Meetings shall be held at the discretion of the President and their staff throughout the season or off season. Decisions made at Executive Board Meetings require a simple majority (50% +1 of the Board Members present at the meeting) in favor of the action.

Article VI. Revisions and Amendments to Bylaws

- A. Revisions and Amendments to Bylaws may be proposed by any Voting Member Units of SAPA.
- B. Proposals must be in writing and submitted to the Secretary no later than 14 Calendar days prior to the meeting at which a vote on proposals will be taken.
- C. The Membership will be notified of all proposals to amend Bylaws or policy and procedure either by a group email sent to the registered email address of all Voting Member Units of record, or a posting in a Home Page announcement on the SAPA website no less than 7 Calendar days prior to the meeting at which a vote on proposals will be taken.
- D. Proposals to revise or amend Bylaws or policy and procedure will be discussed at the Election and Policy Change Meeting, during which proposals may be amended or withdrawn. After discussion on the proposal has been completed, a vote will be taken.
- E. Each Voting Member Unit present at the meeting is allocated one vote. A simple majority (50% +1) of those in Attendance at the meeting is required to pass the proposal.



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- F. Bylaws revisions and amendments that are approved at the Election and Policy Change Meeting must then be approved by the Executive Board. Revisions and Amendments require a simple majority (50% +1 of the Executive Board Members present at the meeting) in favor of the action.
- G. Any proposals or amendments that affect the financial contribution or impact approved by the General Membership at the Election and Policy Change Meeting must then be approved by the Executive Board. Revisions and Amendments require a simple majority (50% +1 of the Executive Board Members present at the meeting) in favor of the action.
- H. Revisions and amendments approved at the Election and Policy Change Meeting become effective immediately.

Partner Name	Signature	Date Signed



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Summary of Bylaws Revisions

- Updated “Vice President of Percussion” to “Vice President of Music” to Article IV-A-ii
- Removed “Vice President of Winds” from Article-IV-A
- Updated “Percussion” to “Winds” in Article IV-A-v
- Added “Committees” section to Article IV-B (see below for full text)
 - Committees: The Executive Board may establish one or more committees, each committee to consist of at least three (3) voting Directors appointed by the President. The President may appoint one or more of its At-Large Members as alternate members of any such committee who may take the place of any absent member or members at any meeting of such committee. Each such committee shall fix its own rules governing the conduct of its activities and shall make such reports to the Executive Board. The President and Vice Presidents are ex-officio members of all Committees. The designation of a committee and the delegation of authority to that committee do not relieve the Executive Board or any Director of any responsibility imposed upon the Executive Board or any Vice President bylaw.
- Removed Colorguard, Percussion, and Winds Steering Committee sections from Article IV.
- Updated Article-IV-E to indicate the executive board members as listed in Article-IV-A.
- Updated Article V-A-I to read: “Election of Officers and Policy Changes, to be held within 90 days after the end of the year competition. There will be at least a 120-day window between the spring membership meeting and the fall Annual Meeting.”
- Revisions completed by Tita Anderson Lovell on 8/22/2016